



# Menlo Park Academy

Developing the Potential of Gifted Children

# Menlo Park Academy

## 2021-22 Safe Return Plan\*

\*This is a working document and will be revised as new information is made available.

## Table of Contents

|                                                                                                     |           |
|-----------------------------------------------------------------------------------------------------|-----------|
| <b>What's New in This Version</b>                                                                   | <b>4</b>  |
| <b>Introduction</b>                                                                                 | <b>5</b>  |
| <b>COVID-19 TASK FORCE</b>                                                                          | <b>6</b>  |
| <b>Purpose and Responsibilities</b>                                                                 | <b>7</b>  |
| <b>Membership</b>                                                                                   | <b>7</b>  |
| <b>Task Force Members</b>                                                                           | <b>7</b>  |
| <b>Promotion of Staff &amp; Student Health</b>                                                      | <b>7</b>  |
| <b>COVID-19 Vaccination</b>                                                                         | <b>8</b>  |
| <b>Use of Face Masks</b>                                                                            | <b>8</b>  |
| <b>Symptom Screening</b>                                                                            | <b>8</b>  |
| <b>Screening at Home</b>                                                                            | <b>8</b>  |
| <b>Diagnostic and Screening Testing</b>                                                             | <b>9</b>  |
| <b>Travel</b>                                                                                       | <b>9</b>  |
| <b>Illness in Student or Staff</b>                                                                  | <b>9</b>  |
| <b>Confirmed COVID Case in School</b>                                                               | <b>10</b> |
| <b>Return to School Following Illness or Exposure to COVID-19</b>                                   | <b>10</b> |
| <b>Absenteeism/Attendance Policies</b>                                                              | <b>10</b> |
| <b>Mental Health Supports</b>                                                                       | <b>10</b> |
| <b>Accommodations for Children with Disabilities with Respect to the Health and Safety Policies</b> | <b>11</b> |
| <b>Preparing the School Facility</b>                                                                | <b>12</b> |
| <b>Entrance &amp; Exit Routes</b>                                                                   | <b>12</b> |
| <b>Building Movement</b>                                                                            | <b>12</b> |
| <b>Stairwells/Elevator</b>                                                                          | <b>12</b> |
| <b>Visitors and Volunteers</b>                                                                      | <b>12</b> |
| <b>Ventilation</b>                                                                                  | <b>12</b> |
| <b>Student Restroom Modifications</b>                                                               | <b>13</b> |
| <b>Drinking Fountains/Water Fillers</b>                                                             | <b>13</b> |

|                                               |           |
|-----------------------------------------------|-----------|
| <b>Physical Distancing Plans</b>              | <b>14</b> |
| <b>Car Line and Bus Procedures</b>            | <b>14</b> |
| <b>Before &amp; After-Care - Edison Club</b>  | <b>14</b> |
| <b>Signage - Walls, Floors</b>                | <b>14</b> |
| <b>Restroom Procedure Markings</b>            | <b>14</b> |
| <b>Outdoor Recreation</b>                     | <b>15</b> |
| <b>Meals</b>                                  | <b>16</b> |
| <b>Staff and Student Transitions</b>          | <b>16</b> |
| <b>Drill Procedures</b>                       | <b>16</b> |
| <b>Sanitation and Hygiene</b>                 | <b>17</b> |
| <b>Cleaning and Disinfection</b>              | <b>17</b> |
| <b>Response to Confirmed Infection</b>        | <b>17</b> |
| <b>Hand Hygiene and Respiratory Etiquette</b> | <b>17</b> |
| <b>Staff Education</b>                        | <b>18</b> |
| <b>Extended Learning Plan</b>                 | <b>19</b> |
| <b>Appendix A</b>                             | <b>20</b> |
| <b>Appendix B</b>                             | <b>21</b> |
| <b>Resources</b>                              | <b>23</b> |

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## What's New in This Version

### Version 1.0 (August 2021)

- Published Safe Return Plan 2021-2022
  - See MPA Return to School Plan 2020-2021 for prior academic year

### Version 1.1 (October 2021)

- Updated Section "COVID-19 Task Force: Task Force Members."
- Updated Section "Promotion of Staff and Student Health: Diagnostic and Screening Testing."
  - Updated Section "Promotion of Staff and Student Health: Return to School Following Illness or Exposure to COVID-19."

### Version 1.2 (October 2021)

- Updated Section "Promotion of Staff and Student Health: Return to School Following Illness or Exposure to COVID-19."

### Version 1.3 (November 2021)

- Updated Section "Promotion of Staff and Student Health: COVID-19 Vaccination" to include Post-Vaccination Decision Tree.

### Version 1.4 (January 2022)

- Updated Section "Promotion of Staff and Student Health: Return to School Following Illness or Exposure to COVID-19."
- Updated MPA Illness Decision Tree

## Introduction

Once again, we would like to express our gratitude to the Menlo Park Academy (MPA) community for their patience and support during this continued challenging time. This document details the procedures that will help to accomplish a safe and successful return for the 2021-2022 school year. The decisions made for this plan took into consideration information from multiple sources, including; community transmission rates, vaccination eligibility, local and federal guidance, and current legislation. We will continue to reassess such considerations on a regular basis and adjust our plan as needed. While we cannot eliminate risk of transmission, our hope is that the following plan mitigates risk while allowing for an educational experience that encompasses the whole child.

## COVID-19 TASK FORCE

The Board of Directors of Menlo Park Academy (MPA) established an ad hoc COVID-19 Task Force in March 2020 when the pandemic began to have local impact. The main intent of the COVID-19 Task Force is to provide the school with awareness of the conditions and guidance surrounding the organization's **response** to the 2020 COVID-19 pandemic.

### Purpose and Responsibilities

The main purposes and responsibilities of the COVID-19 Task Force are to:

1. Research and understand guidance around necessary parameters to ensure:
  - a. MPA delivers a program that is guided by our mission and vision while following necessary guidelines to receive the allocated funding from the Ohio Department of Education.
  - b. MPA employees are demonstrating engagement and the necessary documentation to allow for the distribution of public funds for payroll.
2. Consider how the situation impacts enrollment and retention efforts and what should be done to address those impacts.
3. Ensure the facility is in good order and determine needed report topics and cadence.
4. Consider other impacts and necessary actions to address them.

### Membership

Members of the Task Force include both Board members and school leadership. The Committee Chair provides regular reports to the Board, including pandemic conditions having a direct impact on the school and recommendations for the school's response, including necessary attainment of necessary resources.

### Task Force Members

We would like to thank the following team members who volunteered their time over the summer to inform the creation of this plan. Their leadership and input was invaluable to our decision-making.

#### **TASK FORCE LEADERSHIP:**

Susan Dornan, Secretary, Board of Directors - Task Force Chair  
Teri Harrison, Chair, Board of Directors, Chair  
Suzanne McFarland, Board of Directors, Vice-Chair  
Dr. Richard Hronek, Interim School Director  
Charlie Coddington, Operations Manager

## Promotion of Staff & Student Health

### COVID-19 Vaccination

[Benefits of Getting the COVID-19 Vaccine](#). According to the Centers for Disease Control and Prevention (CDC), growing evidence suggests people who are fully vaccinated against COVID-19 are less likely to have an asymptomatic infection or transmit COVID-19 to others than those not fully vaccinated. Therefore, having high levels of fully vaccinated individuals is one of the most important tools in a safe reopening. All MPA staff were offered the opportunity to receive the COVID-19 vaccine starting in February 2021. We encourage all staff, volunteers and families to speak to their healthcare provider about their vaccine eligibility. MPA will communicate to the school community any local vaccine clinics via the school [website](#) or Parentsquare. To learn where vaccines are available within the community, MPA staff and families are encouraged to visit [vaccines.gov](https://vaccines.gov) or <https://gettheshot.coronavirus.ohio.gov/>.

Any persons who received a COVID-19 vaccine and are experiencing side effects should reference the Post Vaccine Decision Tree (Appendix B) to determine if they should attend school.

### Use of Face Masks

According to the CDC and Ohio Department of Health (ODH), masks are one of the most important mechanisms to protect against the spread of the virus. Therefore, regardless of vaccination status, all MPA staff, families, volunteers, and visitors will wear face masks/coverings per MPA Board Policy 411.1 “Use of Face Masks/Coverings.” We understand it can be challenging for a younger child to keep a mask on. Staff will encourage mask usage with positive reinforcement.

Students will be asked to bring their own face masks/coverings. We encourage fun masks that reflect an individual’s personality and style, while still school appropriate and comfortable. Masks worn to school need to meet [CDC recommended criteria](#). Gaiters are allowed as a substitute to a traditional mask as long as they meet [CDC recommended criteria](#). No masks with ventilation holes. MPA will provide masks for persons who have forgotten their mask, or if a mask has become soiled or wet. Parents are encouraged to make sure the student has an extra face mask in their backpack.

### Symptom Screening

#### Screening at Home

All parents/guardians are required to screen students for symptoms of illness before leaving for school. Staff and volunteers/visitors will be required to complete a symptom self-screening before coming into the building as well. This screen should include a temperature check and observation for the symptoms below. Any person exhibiting symptoms consistent with COVID-19 should NOT ENTER THE BUILDING and STAY AT HOME. The parent/guardian or staff member should notify the school of the absence and if the symptoms are consistent with COVID-19 symptoms.

Symptoms consistent with COVID-19 include:

- Fever above 100.0 °F OR chills
- Cough
- Shortness of breath (for students with chronic allergic/asthmatic cough, a change in their cough from baseline)

- Fatigue
- Muscle or body aches
- Headache
- Loss of taste or smell
- Sore throat
- Congestion or runny nose
- Nausea or vomiting
- Diarrhea

## Diagnostic and Screening Testing

Any person exhibiting symptoms of COVID-19 will be encouraged to contact their healthcare provider or local health department for appropriate evaluation and testing. Menlo Park Academy will communicate diagnostic and screening testing opportunities available through the Cleveland Department of Public Health or Cleveland Metropolitan School District either on the [MPA website](#) or Parentsquare.

Effective October 2021, Menlo Park Academy will join a COVID-19 testing program funded by the U.S. Department of Health and Human Services. Regular testing finds contagious individuals before a person feels sick as well as asymptomatic individuals. Finding COVID-19 infections early helps us keep school safe and students in school. This program uses a non-painful technique, either using a short nasal swab or by collecting saliva. Consenting (parents of students) students and staff will gently swab the inside of their own nose or collect saliva into a tube while a trained school staff person is present. The school staff will send the samples to a laboratory for testing later that day. Students and staff will be offered the opportunity to test once a week. Test results will be returned within 24-48 hours. Results will be posted to a secured online portal which allows MPA to obey privacy rules under the Health Insurance Portability and Accountability Act (HIPAA). To find out more about the program go to <https://testedandprotected.org>

## Travel

Per ODH guidance, staff and parents/guardians are encouraged to carefully review the CDC guidance for [Domestic Travel During COVID-19](#) when considering travel.

## Illness in Student or Staff

Any person who develops symptoms of COVID-19 during the school day will be immediately sent to an isolation area utilizing social distancing measures while wearing a face mask. Once in the isolation area, students will be monitored by a staff member wearing appropriate personal protective equipment (PPE) while maintaining appropriate physical distance until transportation arrives. Areas of the building that were occupied by the person exhibiting symptoms will be thoroughly cleaned and disinfected. The individual will be sent home or to a healthcare facility if symptoms are severe. See Menlo Park Academy Return to School Guide for Students, and Return to School Guide for Staff (Appendix A). The Return to School Guides do not replace any guidance from a healthcare provider. MPA recommends any persons with symptoms of COVID-19 should contact their healthcare provider for evaluation.

During this pandemic, first aid kits will be on each floor to allow teachers to tend to minor first aid needs, such as ice packs and bandages, while decreasing student movement in the building. All staff complete basic first aid training. An air purifier will be present in student services to further increase ventilation.

### Confirmed COVID Case in School

Parents/guardians of a COVID-19 positive child are encouraged to notify the school. Staff members should notify their supervisor. The local health department will be notified of the positive case immediately. Any guidance from health officials will be followed. The identity of those persons who have tested positive will be kept confidential. Parents/Guardians of the school community and of any close contacts will be notified within 24 hours of the school being notified of the positive case. The MPA COVID-19 Dashboard located on the MPA website will be updated weekly to reflect active cases, total cases and number of quarantined persons.

### Return to School Following Illness or Exposure to COVID-19

According to the CDC, a close contact is someone who was within 6 feet of an infected person (laboratory-confirmed or a clinically compatible illness) for a cumulative total of 15 minutes or more over a 24-hour period (for example, three individual 5-minute exposures for a total of 15 minutes). An infected person can spread the COVID-19 virus starting from 2 days prior to start of symptoms, or for asymptomatic persons, 2 days before the positive test, until they meet criteria for discontinuation of isolation. Any person determined to be a close contact in the school should notify their healthcare provider for further guidance or need for testing. Menlo Park Academy will follow [ODH Guidance](#) with the [Mask To Stay/Test to Play option](#) to determine when an individual can return to the building following illness with COVID-19 OR exposure

Current Ohio legislation (Ohio HB 244) prohibits different requirements for vaccinated and unvaccinated individuals for those persons for whom the COVID vaccine is authorized for “emergency use” by the FDA. Therefore, for these individuals for whom the vaccine is “emergency status”, quarantine recommendations for unvaccinated individuals will be followed regardless of vaccination status.

For individuals who were diagnosed with COVID-19, return to school will be permitted per local health department and [ODH guidance](#).

Please note, **all sick or exposed individuals are encouraged to contact their primary care provider.**

### Absenteeism/Attendance Policies

Students. Per Menlo Park Academy Policy #251 Attendance/Truancy/Withdrawal, if a student is quarantined in the home, absence will be excused for the duration of the quarantine as determined by proper health officials.

### Mental Health Supports

In 2020, Menlo Park Academy established a Center of Excellence for Social and Emotional Learning. The Ohio Department of Education (ODE) Strategic Plan, specifically the foundational area of Social and Emotional Learning, served as the basis for conceptualizing the Center and its focus. A committee of parents, teachers, administrators and board members reviewed research literature related to social and

emotional learning in general and the special characteristics of gifted learners where their social and emotional needs and services were concerned. This Center will be the hub of creating and implementing social and emotional services during this pandemic period and well beyond.

Menlo also contracts with Family Achievement Center to provide individual and group counseling support, parent support, teacher professional development, parent talks, psychological testing and monitoring of our acceleration processes.

In addition, Menlo also has a licensed Social Worker and a licensed Guidance Counselor on its staff.

In combination, they will work to provide onsite and virtual guidance lessons and activities, opportunities for individual and small group counseling so every student enrolled at Menlo will have access to and experience these activities.

### Accommodations for Children with Disabilities with Respect to the Health and Safety Policies

MPA will consider relevant guidance regarding accommodations for children with disabilities from the CDC, ODH and the local health department. Individualized student needs will be addressed through IEPs 504 Plans and any individual medical plans generated through the student's care provider. All MPA students will continue to be provided needed services with the use of individual Written Education Plans (WEPs). Contact will continue with our contractual service provider to ensure required services are being implemented (psych, OT, PT,ESL, etc) for identified students **in a way that is Covid safe.**

## Preparing the School Facility

### Entrance & Exit Routes

Entry and exit points at the start of school and dismissal will be designated one way. Once a student or adult has crossed into, or out of, the building they will not be allowed to cross back out of, or into the building through the same doorway.

### Building Movement

All traffic moving through the building will keep to the right while maintaining appropriate physical distance from others whenever possible.

### Stairwells/Elevator

During times when stairwells are used, all efforts will be made to ensure that traffic is orderly, social distancing is observed and traffic is one way. Staggering of recess and other schedules will help maximize physical distance in these areas to the maximum extent possible. Elevator usage will be limited to those who need to use it with a maximum of two occupants at a time.

### Visitors and Volunteers

Visitors/Volunteers will enter through the main entrance (wooden doors). Signage will instruct visitors/volunteers not to enter the building if they have signs of illness. All visitors/volunteers will sign-in, which can aid in contact tracing if needed. Hand sanitizer and sanitized pens will be available. The lobby is secured from the remainder of the school building. A person with a positive symptom screen will not be permitted to proceed beyond the front lobby and will be asked to leave the premises.

The number of visitors/volunteers in the building will be scheduled, and the school reserves the right to cease in-building visits or volunteering as suggested by public health authorities. Volunteers must strictly adhere to all COVID-19 safety procedures and policies. All volunteers will need to review and agree to the MPA COVID-19 Volunteer Safety Procedure document. We strongly encourage volunteers to be vaccinated against COVID-19.

Parents/Guardians may pick up their student during the school day for previously scheduled appointments, emergencies, or if they have been called to pick up their child. They should enter through the wooden doors and follow the same process as for visitors. The student will be brought to the parent.

### Ventilation

The building heating, ventilation and air conditioning (HVAC) system includes a bipolar ionization system which improves viral particle filtration. The furnace filters have been upgraded to MERV13, which provide a level of filtration that will remove virus size particles. Filters will be changed quarterly. In addition, the building includes rooftop energy recovery ventilation units (ERVs). The ERVS currently run

continuously. Portable air purifiers will be utilized in the isolation area where symptomatic individuals are tended to as well as multiple enclosed spaces. Windows will be open as much as possible, unless there are poor air quality reports or stalled traffic on the railways and nearby highway, which can negatively impact air quality. Humidity will be maintained around 50% to 60% in the building and temperatures maintained between 68F to 75F.

### Student Restroom Modifications

The hot air hand dryers in the student restrooms on the lower level have been removed from service. Those have been replaced with paper towel dispensers to reduce the spread of droplets and particles. Social distancing cues and signage will be present in/near bathroom areas.

### Drinking Fountains/Water Fillers

Each floor has a water fountain and a water fountain/bottle filler. The water fountains have been turned off while the water filler stations remain in service. Each student will be instructed to bring a water bottle with their name on it. Hand sanitizer will be available adjacent to water filling stations.

## Physical Distancing Plans

Our flexible environment allows for enough space in the learning areas for all students to return to in-person learning while maintaining recommended distancing. Per [CDC recommendations](#), 3 feet distance will be maintained between students as much as possible. Six feet distance will be maintained as much as possible between students- to- staff and staff- to- staff. Volunteers and visitors will be required to maintain a 6 feet distance between themselves, staff and students.

The use of space that does not allow proper social distancing will be restricted. Communal space will be limited to use by smaller groups or for staggered events with proper cleaning and disinfection between groups. Student learning groups will optimize student needs for academic ability while minimizing the mixing of multiple cohorts throughout the school day.

The cafe on the lower level will be opened for lunch and the gymnasium will be used for physical education. To maximize physical distance during mealtimes, half of the gymnasium will be used for additional seating during mealtime.

## Car Line and Bus Procedures

Signage will be added to promote spacing and unidirectional flow of foot traffic. Students who ride buses will be directed in a similar fashion with distancing and unidirectional flow to and from the bus.

## Before & After-Care - Edison Club

MPA offers a before and after school program called Edison Club. Edison Club opens at 7am in the morning and the after school program runs until 6:00pm. Social distancing and sanitation procedures will be implemented as discussed elsewhere in this document. Edison specific procedures will be communicated to participating families.

## Signage - Walls, Floors

Physical guides will be posted, such as tape on floors and signs on walls, to remind staff and students to remain physically distanced (e.g. guides for creating “one way routes” in hallways, stairwells).

## Restroom Procedure Markings

Each restroom will have spacing markers outside the restroom entrance for students to wait their turn if the maximum occupancy is met. Students will receive practice and guidance from teachers regarding restroom procedures to avoid overcrowding.

## Outdoor Recreation

Changes were made in the 20-21 school year that allowed for increased usability of our entire campus and outdoor learning options. The image below shows the current vision- including additional equipment, nets on the top field for games such as soccer, volleyball, badminton and painted games on the asphalt. Shade features are planned to create more comfortable outdoor learning areas. Amphitheaters have always been in our plans and we are currently seeking a grant to get this completed.



## Meals

Meals will be enjoyed in the lower level cafe and gymnasium areas. Weather permitting, students will be encouraged to eat their lunches outdoors to increase distance and maximize ventilation. In order to decrease the number of students eating and maximize distance potential in the cafe, the one hour lunch/recess period will be divided into two parts; 20 minutes for lunch and the remaining 40 minutes for recess. The students will be cohorted for lunch and recess with the cohorts rotating lunch/recess time. To start the year, microwaves will not be available. We will reassess their availability as the year progresses.

## Staff and Student Transitions

Student movement will be required for specific classes. When students move through the building, transitions will be staggered to avoid crowding hallways and stairwells. These areas will also be cleaned frequently.

## Drill Procedures

Whenever possible, fire and tornado drills will be conducted by class groupings and at various times, while in accordance with H.B. 178 and accompanying code. When a full building evacuation is required, staff will make sure all students are wearing facial coverings and that physical distancing is observed when possible.

## Sanitation and Hygiene

### Cleaning and Disinfection

Products that meet the EPA's criteria for use against SARS-COV-2 will be used for disinfection purposes. Any surface that will be used during meal times will be disinfected with a product that is not only effective against SARS-COV-2 but is food service safe. The usage and supply of cleaning and disinfecting products will be closely monitored to avoid shortages; our goal is to have three weeks supply of cleaning and disinfecting supplies available at any time. While we will opt for cleaning and disinfecting products that produce lower fumes when available, windows will be open as much as possible to increase air circulation and ventilation.

Contracted day porters will be in the building throughout the school day. They will be responsible for repeated cleaning and disinfection of frequently touched surfaces, including but not limited to: stair railings, door handles and push bars, light switches, elevator buttons, toilets, faucets, sinks, water filling stations, and front lobby chairs. Tables will be cleaned and disinfected before and after meal times and in between a change in a cohort of students. Staff will also receive education on safe and effective cleaning and disinfection practices.

A night cleaning crew will perform a thorough cleaning each evening that consists not only of standard mopping, vacuuming and removal of trash, but also to include disinfection of all hard surfaces, stairwells, and bathrooms.

### Response to Confirmed Infection

If it is learned that an individual with a confirmed case of COVID-19 has been in the building the area(s) where the infected individual was will be closed off until appropriate cleaning and disinfection is performed. Those performing the cleaning and disinfection will wear a mask and gloves while cleaning and windows should be open to improve ventilation.

### Hand Hygiene and Respiratory Etiquette

Having clean hands is one of most important ways to decrease the spread of COVID-19. Students and staff will be encouraged to cough or sneeze into a tissue or their elbow. Regular hand washing breaks will be worked into the daily schedule, especially before and after meals, after using the restroom, after coming in from recess, after sneezing and anytime hands are visibly dirty. Signs have been placed in the bathrooms reminding students and staff of proper handwashing technique.

Throughout the building, hand sanitizing stations are either mounted to walls or on pedestal stands. These stations will be located at the building entrances, high-traffic areas, adjacent to bathrooms, and at stairwells. Whenever possible, internal doors will be propped open to decrease the need to touch door

knobs. We strongly recommend that students wash their hands after returning home at the end of the school day.

Online education about hand hygiene and respiratory etiquette will be available to students and families prior to the first day of instruction.

### Staff Education

All staff at Menlo Park Academy will complete education on COVID-19 prior to the start of the school year, including; recognizing signs and symptoms, transmission, and appropriate sanitation and hygiene. Staff also complete basic first aid education.

## Extended Learning Plan

Please see the MPA Extended Learning Plan for more information.

## Appendix A

The [Student COVID-19 Return to School Guide](#) and the [Staff COVID-19 Return to School Guide](#) are both available for download on the Menlo Park Academy website.



### Student COVID-19 Return To School Guide

MPA recommends anyone with signs/symptoms of illness contact their healthcare provider.  
The information below does not replace the advice or guidance from a healthcare provider.

| SYMPTOMS                                                                                                                                                                                                                                                                                                                                    | WHAT TO DO                                                                                                                                           | WHEN YOU MAY RETURN TO SCHOOL                                                                                                                                                                                                                                            | ADDITIONAL INFO                                                                                                                                                                            |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>NO SYMPTOMS</b>, but exposed to someone who has tested positive for COVID.</p>                                                                                                                                                                                                                                                        | <p>Monitor for symptoms.</p> <p>See below guidance if symptoms develop.</p>                                                                          | <p>Stay at home for 5 days after last exposure.</p> <p>Test on day 5 after last exposure. Stay at home if positive test result or symptoms develop.</p>                                                                                                                  | <p>Test on day 5, if possible (may be limited based on test availability).</p> <p>Contact school to obtain Abbott BinaxNow at-home test kit. Use the telehealth component of the test.</p> |
| <p><b>ONLY ONE</b> of the following symptoms with <b>no known COVID exposure</b>:</p> <ul style="list-style-type: none"> <li>• Muscle aches</li> <li>• Sore throat</li> <li>• Nasal congestion <i>(not associated with allergies)</i></li> <li>• Headache</li> <li>• Nausea /vomiting or diarrhea</li> <li>• Unexplained fatigue</li> </ul> | <p>Stay at home.</p> <p>If additional symptom(s) develop, see guidance below.</p>                                                                    | <p>24 hours after symptoms have resolved.</p>                                                                                                                                                                                                                            |                                                                                                                                                                                            |
| <p><b>TWO OR MORE</b> of the above symptoms<br/>OR<br/><b>ONE</b> of the following symptoms:</p> <ul style="list-style-type: none"> <li>• Fever greater to or above 100.4</li> <li>• Loss of smell or taste</li> <li>• Cough</li> <li>• Chest pain or difficulty breathing</li> </ul> <p>OR...</p>                                          | <p>Student stays home or is sent home.</p> <p>Healthcare evaluation and/or testing confirms COVID-19.</p> <p>OR</p> <p>No healthcare evaluation.</p> | <p>Student must isolate at home for at least 5 days</p> <p>After day 5, if <b>no fever and symptoms are getting better</b>, may return to school.</p> <p>After day 5, if <b>fever or symptoms are not getting better</b>, continue to stay at home for 10 full days.</p> | <p>Communication needed to school from a guardian indicating +COVID test at time of diagnosis.</p>                                                                                         |
| <p><b>ANY</b> symptoms with a recent COVID-19 exposure</p>                                                                                                                                                                                                                                                                                  | <p>Healthcare provider confirms an alternative diagnosis for symptoms (ex:strep throat, sinus infection, etc).</p>                                   | <p>Return to school with symptoms resolving and fever free for 24 hours without fever reducing medication.</p>                                                                                                                                                           | <p>Medical Clearance note needed upon return to school.</p>                                                                                                                                |

## Staff COVID-19 Return To School Guide

MPA recommends anyone with signs/symptoms of illness contact their healthcare provider. The information below does not replace the advice or guidance from a healthcare provider.

| SYMPTOMS                                                                                                                                                                                                                                                                                                                                  | WHAT TO DO                                                                                                                                                                          | WHEN TO RETURN TO SCHOOL                                                                                                                                                                                                                                                                                                                                                                        | ADDITIONAL INFO                                                                                                                                                                     |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>NO SYMPTOMS</b>, but exposed to someone who has tested positive for COVID.</p>                                                                                                                                                                                                                                                      | <p>Monitor for symptoms.</p> <p>See below guidance if symptoms develop.</p>                                                                                                         | <p>If vaccinations are up to date*, may return to school following exposure if no symptoms. Test on day 5 after last exposure. Stay at home if positive test result or symptoms develop.</p> <p>If unvaccinated or vaccines are not up to date**, stay at home for 5 days after last exposure. Test on day 5 after last exposure. Stay at home if positive test result or symptoms develop.</p> | <p>Test on day 5, if possible (may be limited based on test availability). Contact school to obtain Abbott BiNaxNow at-home test kit. Use the telehealth component of the test.</p> |
| <p><b>ONLY ONE</b> of the following symptoms with no known COVID exposure:</p> <ul style="list-style-type: none"> <li>• Muscle aches</li> <li>• Sore throat</li> <li>• Nasal congestion<br/><i>(not associated with allergies)</i></li> <li>• Headache</li> <li>• Nausea / vomiting or diarrhea</li> <li>• Unexplained fatigue</li> </ul> | <p style="text-align: center;">Stay at home.</p> <p style="text-align: center;">If additional symptom(s) develop, see guidance below.</p>                                           | <p style="text-align: center;">24 hours after symptoms have resolved.</p>                                                                                                                                                                                                                                                                                                                       |                                                                                                                                                                                     |
| <p><b>TWO OR MORE</b> of the above symptoms<br/>OR<br/><b>ONE</b> of the following symptoms:</p> <ul style="list-style-type: none"> <li>• Fever greater to or above 100.4</li> <li>• Loss of smell or taste</li> <li>• Cough</li> <li>• Chest pain or difficulty breathing</li> </ul> <p>OR...</p>                                        | <p>Individual stays home or is sent home.</p> <p>Healthcare evaluation and/or testing confirms COVID-19.</p> <p style="text-align: center;">OR</p> <p>No healthcare evaluation.</p> | <p>Individual must isolate at home for at least 5 days</p> <p>After day 5, if <b>no fever and symptoms are getting better</b>, may return to school.</p> <p>After day 5, if <b>fever or symptoms are not getting better</b>, continue to stay at home for 10 full days.</p>                                                                                                                     | <p>Communication needed to manager indicating +COVID test at time of diagnosis.</p>                                                                                                 |
| <p><b>ANY</b> symptoms with a recent COVID-19 exposure</p>                                                                                                                                                                                                                                                                                | <p>Healthcare provider confirms an alternative diagnosis for symptoms (ex: strep throat, sinus infection, etc).</p>                                                                 | <p>Return to school with symptoms resolving and fever free for 24 hours without fever reducing medication.</p>                                                                                                                                                                                                                                                                                  | <p>Medical Clearance note needed upon return to school.</p>                                                                                                                         |

\* Your vaccine status is considered UP-TO-DATE if:

- You received a booster dose of any COVID-19 vaccine
- You completed the primary series\*\*\* of the Pfizer or Moderna vaccine **less than 6 months ago**
- You completed the primary series\*\*\* of Johnson & Johnson vaccine **less than 2 months ago**.

\*\* Your vaccine status is considered NOT UP-TO-DATE if:

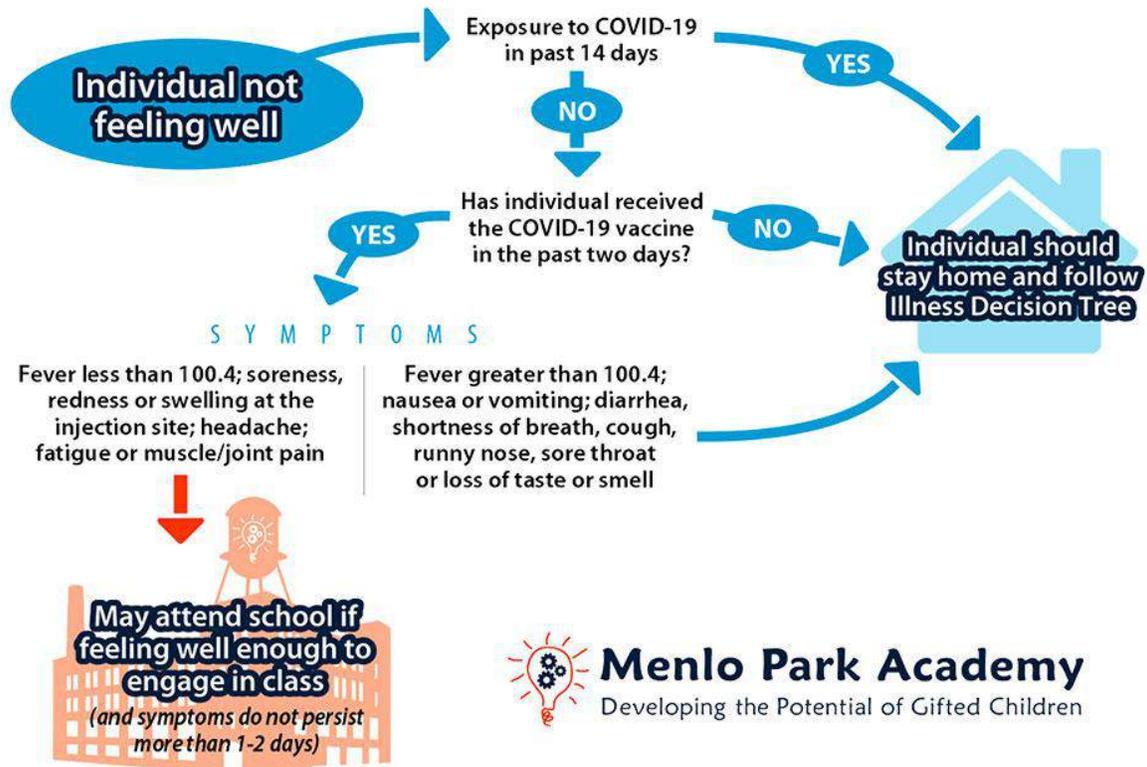
- You are unvaccinated or only received one dose of Pfizer or Moderna
- You completed the primary series\*\*\* of the Pfizer or Moderna vaccine **more than 6 months ago**
- If you completed the primary series\*\*\* of Johnson & Johnson vaccine **more than 2 months ago and no booster**

\*\*\* A primary series consists of one dose of Johnson & Johnson vaccine; or two doses of Moderna or Pfizer vaccine; or three doses of Moderna or Pfizer vaccine if you received an additional dose because you are immunocompromised.

## Appendix B

The [Post-COVID Vaccine Decision Tree](#) is available for download on the Menlo Park Academy website.

# POST-COVID VACCINE DECISION TREE



## Resources

American Academy of Pediatrics (2021). *Covid-19 Planning Considerations: Guidance for School Re-entry*. <https://services.aap.org/en/pages/2019-novel-coronavirus-covid-19-infections/clinical-guidance/covid-19-planning-considerations-return-to-in-person-education-in-schools/>

Centers for Disease Control (2021). *Guidance for Cleaning and Disinfecting: Public Spaces, Workplaces, Businesses, Schools, and Homes*. <https://www.cdc.gov/coronavirus/2019-ncov/community/reopen-guidance.html>

Centers for Disease Control (2021). *Guidance for COVID-19 Prevention in K-12 Schools*. <https://www.cdc.gov/coronavirus/2019-ncov/community/schools-childcare/k-12-guidance.html>

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Centers for Disease Control (2021). *When You Can Be Around Others After You Had or Likely Had Covid-19*. [https://www.cdc.gov/coronavirus/2019-ncov/if-you-are-sick/end-home-isolation.html?CDC\\_AA\\_refVal=https%3A%2F%2Fwww.cdc.gov%2Fcoronavirus%2F2019-ncov%2Fprevent-getting-sick%2Fwhen-its-safe.html](https://www.cdc.gov/coronavirus/2019-ncov/if-you-are-sick/end-home-isolation.html?CDC_AA_refVal=https%3A%2F%2Fwww.cdc.gov%2Fcoronavirus%2F2019-ncov%2Fprevent-getting-sick%2Fwhen-its-safe.html)

Dayton Children's Hospital (2020). [https://www.childrensdayton.org/sites/default/files/Screening\\_Protocols\\_EP10038%20%281%29\\_0.pdf](https://www.childrensdayton.org/sites/default/files/Screening_Protocols_EP10038%20%281%29_0.pdf)

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Ohio Department of Health (2021). *Guidelines for Quarantine After Exposure in a K-12 Setting*. <https://coronavirus.ohio.gov/static/responsible/covid-19-fact-sheet-k-12-exposure-and-quarantine.pdf>

Ohio Department of Health. Ohio Department of Education (2021). *Health and Safety Guidance for Ohio K-12 Schools*. <https://coronavirus.ohio.gov/static/responsible/schools/K-12-Schools-Guidance.pdf>

Ohio Department of Health (2021). *Mask to Stay/Test to Play Option*. <https://coronavirus.ohio.gov/static/responsible/schools/k-12-schools-quarantine-alternative.pdf>

United States Environmental Protection Agency (2020). *List N: Disinfectants for Use Against SARS-CoV-2 (COVID-19)*. <https://www.epa.gov/pesticide-registration/list-n-disinfectants-use-against-sars-cov-2-covid-19>