



2022-2023 School Year
Semi Annual Incident Reporting- Harassment, Intimidation, and Bullying

May 13, 2023

Dear Board of Directors:

The Safe School Policy requires that the school leader provides the President of the Governing Board a semi- annual written summary “limited to the number of verified acts of harassment, intimidation, and bullying whether in the classroom, on school property, to and from school, or at school-sponsored events”.

Pursuant to this policy, we are reporting via this letter that the school has had **zero** verified acts of harassment, intimidation, or bullying for the first half of the **2022-2023** school year from **July 2022** to **April 2023**.

As per our policy, all allegations of bullying, harassment, or intimidation are investigated by the administration and the information retained on file for future reference. The Board will be notified of any confirmed cases as they arise.

We appreciate all you do for the school and will continue to adhere to the reporting requirements as outlined in the policy.

Yours in Education,

Phyllis Robinson
School Principal
Menlo Park Academy